

# STATEMENT OF WORK

## *Painting the Ambassador's Residence*

### 1.0 INTRODUCTION

The U.S. Embassy is soliciting proposals for the interior painting of a residential home. The residence is approximately 1500 m<sup>2</sup> over 2 levels. The residence will be unoccupied during the work.

The Contractor will prepare all surfaces for painting. This includes patching or repairing holes or marks on walls and all damaged corners. After patching the walls, the Contractor will clean the surfaces and make ready for painting. The Contractor will remove hardware and hardware accessories, light fixtures, and items in places that are not to be painted, or provide protection such as taping, prior to surface preparation and painting.

The Contractor will protect floors from soiling and paint spills with suitable protective cover. The contractor is responsible for moving and protecting furniture and protecting all surfaces from paint splatters. The contractor is responsible for replacing fixtures that were removed to facilitate the work.

The Contractor will provide all necessary painting supplies and equipment, including brushes, rollers, buckets, mixers, drop cloths, scrapers and sanding gear. The Embassy provides the Contractor with interior paint color schemes required to complete the work. The Embassy is responsible for supplying enough paint to complete the work.

- 1.2 The residence is located in **Birute 14, Vilnius**. All inspections shall be requested through the Embassy's Facility Manager [FM] or Contracting Officer Representative [COR].
- 1.3 Work shall be completed as expeditiously as possible but must adhere to the overall work schedule. The house shall be unoccupied during the execution of this contract. The Contractor shall coordinate with Contracting Officer for work phasing and job sequencing.

## 2.0 GENERAL REQUIREMENTS

- 2.1 The Contractor shall provide personnel, equipment, materials, tools and supervision as needed to complete the services that meet the technical requirements in this Statement of Work [SOW]. It is expected that the Contractor shall partner closely with Embassy personnel.
- 2.2 The work shall be executed in a diligent manner in accordance with a negotiated firm fixed price and performance period. The period of performance for all Phases of the project shall be completed in **20 calendar days**. It is anticipated that this issuance will be scheduled to allow all work to take place from the months of **August 2016 through September of 2016**.
- 2.3 The Contractor shall have limited access to or be admitted into any structure outside the areas designated for the project except with permission by the Embassy.

## 3. SITE VISIT AND SUBMISSION OF QUOTES

- 3.1. Site visit is scheduled on Tuesday, July 26<sup>th</sup>, 14:00 at CMR, Birutes str. 14, Vilnius. Please submit names of attendees no later than Monday, July 25<sup>th</sup> 14:00 via email to [vilnius.procurement@state.gov](mailto:vilnius.procurement@state.gov)
- 3.2 Deadline for submission of quotes is COB Wednesday, August 3<sup>rd</sup>, 2016. Quotes should be sent to email [vilnius.procurement@state.gov](mailto:vilnius.procurement@state.gov)

END OF STATEMENT OF WORK